

Winfield PTO
RECEIPTS SUMMARY FORM

Date: _____

Budget Category: _____

PTO Event: _____

Money Rec'd From: _____
(print your name)

Cash	Qty	=	Total \$
\$100.00 x _____		=	\$ _____ .00
\$50.00 x _____		=	\$ _____ .00
\$20.00 x _____		=	\$ _____ .00
\$10.00 x _____		=	\$ _____ .00
\$5.00 x _____		=	\$ _____ .00
\$1.00 x _____		=	\$ _____ .00
	Coins	=	\$ _____ .

Total Cash \$ _____ .

Checks: _____ \$ _____ .

Grand Total \$ _____ .

Gross Sales	Sales Tax	Grand Total
\$ _____	\$ _____	\$ _____
Complete if receipts were a result of a Sales Taxable event		

Verified by (signature): _____ Date: _____

Verified by (signature): _____ Date: _____

Deposited By: _____ Date: _____